

CHAPTER 11 (Attorney Needed for Non-Individual Cases)

Original and 6 Copies - Filing Fee: \$830.00

[Note: Only 1 copy (for return to filer) required when filing amendments.]

Assemble papers as listed below into 7 separate packets, two hole punch original papers at the top and staple each set.

- *1. Voluntary Petition
- *2. Exhibit "A" (Non-Individual Cases Only)
- *3. List of Creditors Holding 20 Largest Unsecured Claims (accompanied by unsworn declaration)
- 4. Summary of Schedules
- 5. Schedule A - Real Property
- 6. Schedule B - Personal Property
- 7. Schedule C - Property Claimed as Exempt (Individual Cases Only)
- 8. Schedule D - Creditors Holding Secured Claims
- 9. Schedule E - Creditors Holding Unsecured Priority Claims
- 10. Schedule F - Creditors Holding Unsecured Nonpriority Claims
- 11. Schedule G - Executory Contracts and Unexpired Leases
- 12. Schedule H - Codebtors
- 13. Schedule I - Current Income of Individual Debtor (Individual Cases Only)
- 14. Schedule J - Current Expenditures of Individual Debtor (Individual Cases Only)
- 15. Unsworn Declaration Concerning Debtor's Schedules
- 16. Statement of Financial Affairs
- 17. List of Equity Security Holders (Non-Individual Cases Only)
- *18. List of Creditors (if schedules not filed with petition)

Additional Requirements (Filed separately)

- 1. Local Form "**Disclosure of Compensation of Attorney for Debtor**" or Local Form **Disclosure of Compensation of Bankruptcy Petition Preparer** (if debtor is assisted by a petition preparer). [File original document separately and attach six copies to copy packets above].
- *2. BANCAP Matrix on 3 ½" high-density disk
- 3. Plan and Disclosure Statement (original and "**courtesy copy**")
- 4. Pursuant to Local Rule 2081-1, chapter 11 debtors, except individual debtors not engaged in business, are required to file within 15 days after filing the petition, a certified report containing financial information regarding payroll and sales taxes using Local Form "**Debtor's Notice of Filing Payroll and Sales Tax Reports**". Only the original (with certificate of service included) need be filed with the court.

*minimum initial filing requirements